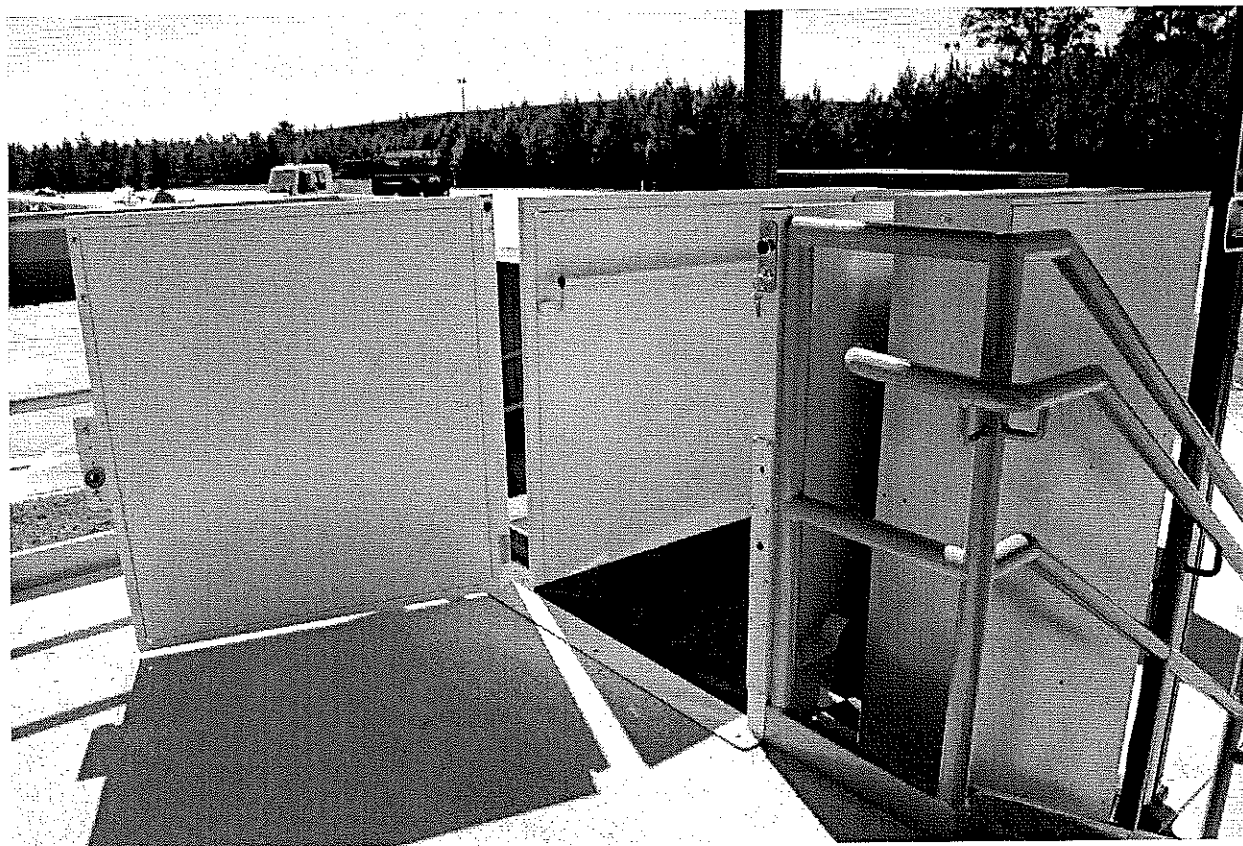




Vertical Platform Conveyance

Owner's Manual



TAKING YOU TO THE NEXT LEVEL

124 Turner Lane, West Chester, PA 19380
Ph #800-651-5666 Fax #610-738-3329
www.totalaccessco.com

To be completed by Installing Dealer

FOR OWNER'S RECORDS

Customer Name: Balls Mills Church

Installing Dealer: Total Access

Telephone Number: 800-651-5666

Serial/Job Number: 13732

Lift Mode _____

Installation Notes

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Total Access has taken great pride in installing your Symmetry Lift according to local codes and factory specifications. Should you have any questions or would like to schedule maintenance please contact us at:

Total Access
124 Turner Lane
West Chester, PA 19380

Phone: **610-738-1214**

Toll Free: **800-651-5666**

The serial number of your lift is:

13732

Thank You

Thank you for purchasing a Symmetry Vertical Platform Lift from Total Access. We are confident that this lift will bring you happiness, with years of trouble free use.

In this manual you will learn how to use the lift, and what should and should not be done if a problem should arise.

Maintaining your Lift

This lift was purchased from a member of Symmetry Elevating Solutions, and should be serviced by one of their trained professionals. A scheduled maintenance contract is available through the local office. Scheduled maintenance should be done at least once per year, and may be required by state or local code enforcement agencies if installed as a public use device.

To clean the lift, use mild cleaning agents or polishes. Do not use harsh chemicals or flammable products.

Getting Started

There are 2 types of controls for lift operation.

- Main station control mounted on the platform side wall closest to the tower.
- Calls located at each landing

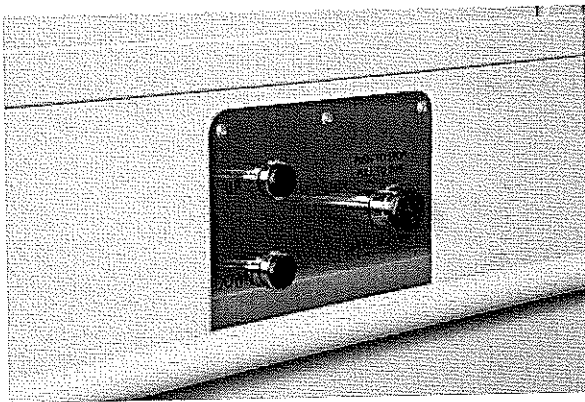
To Operate the Lift

From the landing:

- Locate the call at the landing you are at.
- If the call has a key switch, turn the switch to the "ON" position.
- Press and hold the call button until all parts have stopped moving. The button must be held in order for the lift to run. When pressure is released from the button, the lift will stop traveling.
- When the lift has arrived at the landing, it will automatically stop.
- Turn the key switch to "OFF"
- Remove key.
- Enter lift.

From the platform:

- Locate the main station which is typically located on the platform side wall located on the same side as the main tower.



- If the call has a key switch, turn the switch to the "ON" position.
- Press and hold the "UP" or "DOWN" button until all parts have stopped moving. The button must be held in order for the lift to run. When pressure is released from the button, the lift will stop traveling.
- When the lift has arrived at the landing, it will automatically stop.
- Turn the key switch to "OFF"
- Remove key.
- Exit the lift.

Emergency Stop

On the Main station, there is an Emergency Stop Switch. It is the red button.

When pulled out, the lift is able to operate and will function from any landing.

- When pushed in, the unit will not run or respond to any calls, and will activate an alarm (if equipped).

Troubleshooting

If the lift will not move:

- If equipped with key switches, make sure the key switch at the control you are operating from is in the "On" position.
- Verify that the emergency stop switch is pulled out.
- Ensure that the gates and/or doors are closed completely. The lift will not operate if doors or gates are open even slightly.

Safety

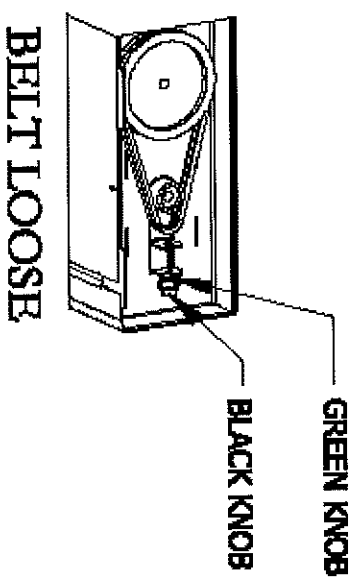
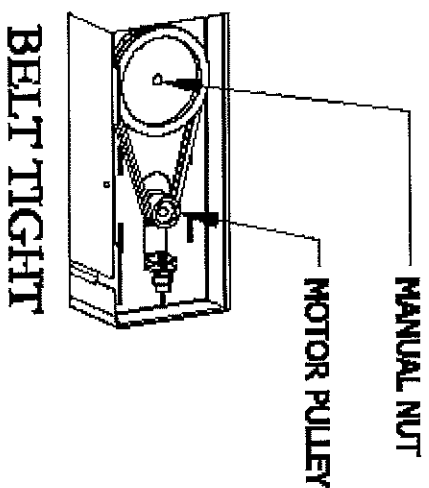
Under no circumstances should this lift be serviced or altered by anyone other than a certified accessibility technician.

- Do not attempt to service this lift yourself.
- Do not bypass any safety feature including, but not limited to: door/gate locks, pit stop switches, Emergency stop switch, safety switch, etc. These devices have been installed to meet codes to prevent personal injury and/or death.
- Do not exceed the weight capacity of the lift.
- This is a passenger lift. Do not use this lift to move material (i.e. furniture, appliances, etc).

Manual Operation

MANUAL OPERATION

1. Verify power is disconnected from the lift.
2. Loosen the green knob fully.
3. Loosen the black knob until the belt is loose.
4. Use ratchet with 1 1/8" socket to turn the manual nut.
5. Counter-clockwise rotation will lower the unit.



10/13/10

Weekly Check By Owners

- Check operation at all controls
- Check interlocks at each landing gates / doors. Gate / door will open when lift is at landing, lift will not operate if gate / door is open, gate / door stays locked when lift is away from landing.
- Check all gates / doors close automatically.
- Check emergency stop and alarm.
- Check safety pan (if applicable).
- Clean all debris from inside, around and underneath lift.
- Check visually for any loose bolt or connections.

Recommended Maintenance

Symmetry Elevating Solutions recommends that the lift be serviced by a Symmetry Elevating Solutions certified dealer a minimum of 1 time per year for routine maintenance, safety and proper operation. Contact your installing dealer for any questions regarding maintenance, service or repairs. Service contracts are available from your Symmetry installing dealer.

Warranty

Limited Warranty Information

Total Access warrants the Total Access Vertical Platform Conveyance to be free from defects in material and workmanship under normal use and service for a period three years for parts, one year for labor. This warranty applies to the original purchaser only. The parts warranty commences with the date of shipment, the labor warranty commences with the date of completion of installation. The warranty card must be returned to Total Access within 30 days from the date of original purchase in order for this Limited Warranty to go into effect. This warranty is in effect in conjunction with Symmetry Elevating Solutions and Bella Elevator.

Warranty Limitations: The foregoing limited warranty is the sole and exclusive warranty provided by Total Access, and is in lieu of all other warranties, written or oral, express or implied, arising by operation of law or otherwise, by Total Access or any other party, including but not limited to, warranties of merchantability and fitness for a particular purpose, whether or not the purpose has been disclosed and whether or not the elevator has been specifically designed or manufactured for buyer's use or purpose. No person has been authorized to provide any other warranty or to assume any other liability with respect to the lift except by written statement from an authorized officer of Total Access. This Limited Warranty does not extend to any losses or damages incurred as a result of any of the following: failure to comply with recommended maintenance as outlined in maintenance schedule in Owner's Manual, installation or service by a non-certified Total Access technician, misuse, neglect, accident, abuse, user's negligence, improper operation (operation not in accordance with User's Manual), fire, flood, acts of God, ordinary wear and tear, and damage during shipment, improper assembly, care or maintenance if performed by any individual other than an authorized representative of Total Access. The remedies provided under this Limited Warranty do not extend to minor mechanical adjustments (such as tightening of nuts, bolts and screws).

Limitation of Liability: Under no circumstances shall Total Access be liable for losses or damages arising from delay in performance, or use or inability to use the lift regardless of the form of the claim or cause of action (whether based in contract, infringement, negligence, strict liability, other tort or otherwise), and in no event shall Total Access's liability to buyer exceed the price paid by buyer for the lift. Buyer agrees that in no event shall seller's liability to buyer extend to include incidental, consequential, special or punitive damages.

Claims: The sole and exclusive remedy for breach of the Limited Warranty hereunder shall be limited to repair of the defect or replacement of the lift without charge. Claims for defects in material and workmanship under this Limited Warranty must be made within the warranty period set forth above by written notification to Total Access. The written notice must include a description of the defect complained of, along with a copy of the invoice or other proof of purchase and the serial number of the lift.



TAKING YOU TO THE NEXT LEVEL

Toll Free 800-651-5666

Vertical Platform Conveyance

Product Warranty Registration

Owner's Name _____

Address _____

City _____ State _____ Zip _____

Installing Dealer: Total Access

Serial Number 13732

Comments:

Please remove this form and return to:

Total Access
124 Turner Lane
West Chester, PA 19380

Important Note:

Your warranty will not be certified until this form has been returned